

September 3, 2019

Dear Valued Customer,

We are pleased to announce that on September 1, 2019, we successfully moved the assets of Nexeo Solutions LLC into Univar USA Inc., changed our name and are now known as Univar Solutions USA Inc. (Univar Solutions). Coming together under one legal entity is a key step in fulfilling our vision to redefine distribution and be the most valued chemical and ingredient distributor on the planet.

In addition to our legal entity change, we are planning the integration of our legacy Univar business systems into legacy Nexeo business systems in geographic waves, moving west to east, through the end of 2020. Our Pacific Northwest region, which includes ship-to locations in Washington, Oregon, Alaska, and Idaho, is the first wave affected by our systems migration. We have identified your company as having a ship-to location in this region. Please read on for some additional notices.

Starting on October 14, 2019, we will support the ship-to locations in the Pacific Northwest from our integrated Univar Solutions SAP system. With this system transition, we ask you to begin using the new Univar Solutions USA Inc. vendor account you set up based on our July 2, 2019, request. We have included the vendor account set up information at the end of this communication for your convenience. Please note that there is new remit to banking information for this vendor account, which is also provided within this communication. We welcome you to confirm these bank changes with your current Customer Service Representative or Sales Account Manager.

If you purchase products from Univar across the United States, it is important that you keep both the Univar Solutions USA Inc. and Univar USA Inc. vendor accounts active in your business system with the different remit to addresses for payment. Until we have migrated all our systems onto a single platform, we will continue to execute purchase and sales transactions from two systems and this separation will enable us to maintain exceptional service. During the transition period, you may still encounter documents and labels with the legacy company branding and names. These are still legally valid and can be accepted as usual. After the effective date of the system change, you will start to receive sales confirmations, proofs of delivery, bills of lading, invoices and other documents with the new Univar Solutions logo.

We appreciate your business and thank you for your patience as we work hard to make the transition to a new system and become a fully integrated Univar Solutions as seamless as possible. Our primary focus through these changes continues to be you – your needs and our ability to provide exceptional service and make it easy to do business together. Please pass this information along to anyone at your company who is responsible for maintaining supplier records or purchasing/ordering/receiving products and feel free to visit our website at www.univarsolutions.com/integration for information and updates.

If you have any questions, please do not hesitate to contact your current Customer Solutions Representative or Sales Account Manager for additional support.

Sincerely,

A handwritten signature in dark ink, appearing to read "Mark Fisher".

Mark Fisher
President, Univar Solutions USA Inc.



	Post-SAP Transition	Current State
What <i>is</i> changing?	<ul style="list-style-type: none"> Legal Entity / Vendor Account From October 14, 2019 on, communications from our systems will have the new logo and name of Univar Solutions USA Inc. These communications include order confirmations, proofs of delivery, bills of lading, and invoices. Please ensure you have a new vendor set up in your system, so you can issue purchase orders to Univar Solutions USA Inc. W-9 Click here for an updated W-9 to support the name change. Sales Tax Exemption Certificate A new sales tax exemption certificate needs to be on file in the name of Univar Solutions USA Inc. to facilitate exempt sales. Requests have been sent out to facilitate this and completed certificates should be returned to taxcert@univarsolutions.com. Product Codes / Descriptions You will see new product codes and descriptions as a result of the system transition. Specifically, the product descriptions have been modified to include the container type. Old: PROPYLENE GLYCOL USP LIQ New: PROPYLENE GLYCOL <u>IBC710</u> USP LIQ Bank Accounts We will have new banking and remit-to information. Please refer to the enclosed document for our new banking information. This will also be confirmed on our future invoices. MyUnivar The Univar Solutions Store is replacing the My Univar Customer Portal. If you are a current MyUnivar user, you will be contacted in the coming weeks to walk through the changes. 	<ul style="list-style-type: none"> Legal Entity / Vendor Account As of September 1, 2019, the legal name of Univar USA Inc. changed to Univar Solutions USA Inc., but we will continue to transact out of the legacy systems under the name Univar USA Inc.



	Post-SAP Transition	Current State
What <i>is not</i> changing?	<ul style="list-style-type: none"> • Invoice Modes Your invoices will come from the same source and mode. • Products Product chemistry and manufacturer will not change unless otherwise notified. In addition, your own product codes and descriptions will not change and will be reflected in our integrated system if applicable. • Contracts The name change does not affect your contract. Accordingly, it <u>does not</u> require an assignment or an amendment of your contract. 	<ul style="list-style-type: none"> • Invoice Modes Until we have transitioned your business onto our SAP operating platform, we will continue to invoice, transact and receive payment as Univar USA Inc. You will be notified when your location(s) are ready for system transition. • Customer Solutions Your Customer Solutions Representative / Contact remains the same. • MyUnivar The platform will continue to be available for those customers that have not yet transitioned to our SAP operating platform.
Actions for <i>before</i> October 14, 2019	<ul style="list-style-type: none"> <input type="checkbox"/> Create a Univar Solutions USA Inc. vendor account in your system. <input type="checkbox"/> Complete and submit the new sales tax exemption certificate as soon as possible. <input type="checkbox"/> Verify, build or add your Univar Pacific Northwest ship-to locations to the Univar Solutions USA Inc. legal entity vendor structure. Be ready to inactivate these ships-to locations under Univar USA on October 14, 2019. <input type="checkbox"/> If you need a list of your locations affected by our first wave go-live, please contact your Sales Account Manager or Customer Service Representative. 	<ul style="list-style-type: none"> <input type="checkbox"/> No changes are needed at this time.